

# Town of Pensaukee

## Rezones

### Step 1

Contact Bill Danz (Town Plan Commission Secretary) at 920-826-5776 prior to the 28<sup>th</sup> day of the month to be put on the Plan Commission agenda. Be prepared to attend this meeting with form from Oconto County Planning and Zoning completely filled out and six (6) copies of all pertinent information and supporting maps.

### Step 2

Attend the Planning Commission meeting usually held the 1<sup>st</sup> Monday of the month. (Town Planning Commission will make recommendations to the Town Board regarding your rezone request and if **requested** schedule you on the Town Board agenda. If **not requested** contact the Town Clerk to be put on the agenda.)

### Step 3

Attend the Town Board Meeting usually held the 2<sup>nd</sup> Tuesday of the month. (Town Board will comment on your rezone request. These comments along with a recommendation for approval or denial will then be forwarded to the Oconto County Planning and Zoning Department.)

### Step 4

Applicant must then contact Oconto County Planning and Zoning prior to the last Friday of the month to schedule hearing. (Rezone hearings usually scheduled toward the end of following month.)

### Step 5

At the next scheduled Oconto County Rezone hearing, which you or your agent will need to attend, the planning and Zoning committee will either recommend approval or disapproval of the petition for rezone to the County Board.

### Step 6

The rezone petition is then scheduled for the following County Board Meeting usually held the 3<sup>rd</sup> Thursday following the first Monday of the month.  
**Final Decision**  
 (For re-submission of a denied petition see Oconto County Zoning Ordinance.)

*Allow at least 2 weeks for public notice      Agenda published 1 week prior*

*Town P&Z Commission  
(If applicable)*

*Town Board*

*Rezone petition filed with  
Oconto County Planning  
and Zoning*

*Oconto County Planning  
and Zoning Committee  
makes recommendation to  
County Board*

*Oconto County  
Board  
(Final Decision)*

**For Reference Purposes Only**