

Town of Pensaukee

Conditional Use

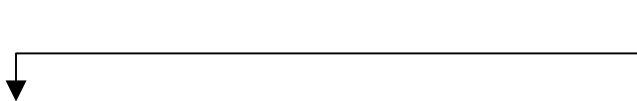
Step 1

Please contact Bill Danz (Plan Commission Secretary) at 920-826-5776 prior to the 28th day of the month to be put on the Plan Commission agenda. Be prepared to attend this meeting with form from Oconto County Planning and Zoning completely filled out and six (6) copies of all pertinent information and supporting maps.



Step 2

Attend Planning Commission meeting usually held the 1st Monday of the month. (Town Plan commission will make recommendations to Town Board regarding your conditional use application and **if requested** schedule you on the Town Board agenda. **If not requested** contact the Town Clerk to be put on the agenda.)



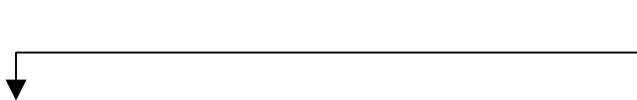
Step 3

Attend the Town Board meeting usually held the 2nd Tuesday of the month. (Town Board will comment on your conditional use application. These comments along with recommendations of conditions will then be forwarded to the Oconto County Planning and Zoning Office.)



Step 4

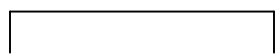
Applicant must then contact Oconto County Planning and Zoning prior to the last Friday of the month to schedule a conditional use hearing. (Conditional Use hearings usually scheduled toward the end of the following month.)



Step 5

At the Oconto County Board of Adjustment hearing, which you will want to attend, the board will either approve, approve conditionally or disapprove the conditional use. The boards decision is final, but may be appealed within 30 days upon decision and order signed by the Board of Adjustments.

Allow at least 2 weeks for public notice



*Town P&Z
Commission
(If applicable)*

Town Board

*Conditional Use Application
filed with Oconto County
Planning and Zoning.*

*Oconto County Board of
Adjustments.*

*30 day appeal
period*